



BRISBANE CITY COUNCIL

ACTION MINUTES

DRAFT

JUNE 2, 2014

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Conway called the meeting to order and led the flag salute.

ROLL CALL

Councilmember's present: Lentz, Liu, Miller, O'Connell, and Mayor Conway
Councilmember's absent: None
Staff present: City Manager Holstine, City Clerk Spediacci, Administrative Services Director Schillinger

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM O'Connell made a motion, seconded by CM Lentz, to adopt the agenda as proposed. The motion carried unanimously by all present.

BUDGET WORKSHOP

A. Receive Presentation on 2014/2015 Budget Overview

City Manager Holstine began the presentation by reviewing the proposed organizational changes which included 2 additional police officers, the addition of two part-time positions; one in the City Manager's Office and one in the Planning Department, 1 Senior Planner, and 1 Engineering Assistant. He explained that these positions were partially replacing the cut in personnel during the recession.

He then talked about follow-up items from last year including a Program Based Budget, the City's Capital Improvement Plan, the development of policies for the next recession, the General Plan Update, the NPDES Financial Analysis, the Economic Development Program, and the Marina Maintenance and Funding.

Next, City Manager Holstine reviewed the accomplishments for the last fiscal budget cycle, including the RFP for the Skateboard Park Design, the completion of the Draft EIR for the Baylands, the development of an action plan for Sustainability Plan for the Baylands, the completion of the Fire Department repairs, the approval of a financing plan for water and sewer projects, the completion of the ULI Charette for Crocker Park, the approval of an increase in the business license tax for liquid storage facilities, the upgrade of technology for the Police

Department, the approval of a Memorandum of Understanding for the Baylands Dirt Storage, and the purchase of an additional parcel of Open Space in the Brisbane Acres.

City Manager Holstine then reviewed the upcoming revenue opportunities and the work plan for the upcoming year.

Administrative Services Director Schillinger then gave a presentation showing an overview of the proposed budget indicating that this proposed budget shows \$14,685,650 in revenues, \$15,279,998 in expenditures, with a net impact to the fund balance of a negative \$594,348. He said that the remaining fund balance would be \$10,062,652.

He explained that this year's budget includes many deferred projects that were put off during the long recession, many of which would be one-time expenditures.

Mr. Schillinger then reviewed the improving revenues, and showed pie-charts showing where the revenues come from and the percentages of expenditures in each City department.

He concluded his presentation with his 5-year budget projections through Fiscal Year 2018/19 and answered questions from Councilmembers.

Councilmembers thanked City Manager Holstine and Administrative Services Director Schillinger for their thorough presentation and said they looked forward to hearing the individual department presentations in the upcoming budget hearings.

DEPARTMENTAL BUDGET PRESENTATION

A. City Clerk's Budget

City Clerk Spediacci explained that her budget was essentially the same as the previous year and then showed a pie-chart showing the areas in which her time is spent.

After Councilmember questions and clarifications they thanked her for her presentation.

ADJOURNMENT

The meeting was adjourned at 9:34 p.m.

Sheri Marie Spediacci, City Clerk